



STATE OF CALIFORNIA

STATE BOARD OF EQUALIZATION

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TIMOTHY W. BOYER
Interim Executive Director

February 9, 2004

No. 2004/008

TO: STATE ASSESSEES, COUNTY SUPERVISORS
AND COUNTY ASSESSORS

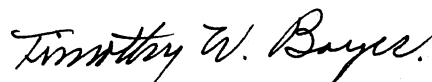
The State Board of Equalization has established the following 2004 Calendar for the Valuation of Public Utilities and Railroads.

2004

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| January 2 | Valuation Division staff sends property statement to state assessees and informs them that when completed, copies of the staff's capitalization rate study and a summary of the staff's working papers on value indicators will be available upon request and that the staff will be available to discuss these data. |
| January 22 | Last day to file request with the Chief of Board Proceedings Division, for the February 18 agenda to make presentations to the Board on capitalization rates and other factors and procedures affecting FY 2004-05 values of state-assessed properties. |
| February 18 | Board will hear state assessees' presentations on capitalization rates and other factors and procedures affecting the FY 2004-05 value of state-assessed properties. In lieu of oral presentations, assessees may submit written presentations to the Board Proceedings Division by February 18. |
| March 1 | Last day for state assessees to timely file property statements with the Board. Failure to file timely will result in penalties unless an extension is granted. Extensions are granted only in cases where good cause was established. |
| March 30 | Last day to file request with the Chief of Board Proceedings Division, for the April 13 agenda to make presentations to the Board on the valuation of state-assessed properties. |
| April 13 | Board will hear state assessees' presentations on the valuation of state-assessed properties. In lieu of oral presentations, assessees may submit written presentations to the Board Proceedings Division by April 7. |
| May | Staff discusses value indicators and supporting data with state assessees. |
| May 12 | Staff will provide to the Board the indicators of value and its recommendations for unitary values of state-assessed property. |
| May 25 | Board sets unitary values of state-assessed property. |

- June 1
1. Staff mails notices of unitary value and copies of Appraisal Data Reports to state assessees.
 2. State assessees have until July 20 to file a petition for reassessment of unitary value. Board may grant one 15-day extension of time to file a petition for reassessment provided the request for an extension is filed with the Board prior to July 20.
- On or before
June 15
1. Staff mails notices of allocated assessed values and proposed assessed values of nonunitary property to state assessees.
 2. State assessees have until July 20 to file a petition for correction of an allocated assessed value.
- On or before
July 15
- Staff transmits estimates of total assessed value to County Auditors.
- On or before
July 31
1. Board adopts and staff transmits Board Roll of State-Assessed Property.
 2. Staff mails notices of assessed values of nonunitary property to state assessees.
 3. State assessees have until September 20 to file a petition for reassessment of nonunitary value. Board may grant one 15-day extension of time to file a petition for reassessment provided the request for an extension is filed with the Board prior to September 20.
- September
- Board will hear petitions for reassessment of unitary and nonunitary values, petitions for penalty abatement and petitions for correction of allocated assessed values. Postponements of Board hearings are granted for only the most compelling reasons.
- October
- Board will hear petitions for reassessment of unitary and nonunitary values, petitions for penalty abatement and petitions for correction of allocated assessed values. Postponements of Board hearings are granted for only the most compelling reasons.
- November
- Board will hear petitions for reassessment of unitary and nonunitary values, petitions for penalty abatement and petitions for correction of allocated assessed values. Postponements of Board hearings are granted for only the most compelling reasons.
- December
- Board will hear petitions for reassessment of unitary and nonunitary values, petitions for penalty abatement and petitions for correction of allocated assessed values. Postponements of Board hearings are granted for only the most compelling reasons.
- December 31
- Final date for Board decisions on 2004 petitions for reassessment of unitary and nonunitary values, petitions for penalty abatement and petitions for correction of allocated assessed values.

Sincerely,



Timothy W. Boyer
Interim Executive Director